



St Francis Xavier Primary School Parents & Friends Committee

Meeting Minutes

Date Tuesday 16th May 2017
Time 7.00pm
Venue St Francis Xavier Primary School Library
Address 5 Maitland Street Geraldton WA 6530

| | | |
|------------------|-----------------|-----------------------------|
| Attendees | Murray Gardiner | Acting SFX Principal |
| | Mel Gray | Vice Chairperson |
| | Mel Sorgiovanni | Secretary |
| | Anita Teakle | Treasurer |
| | Penny Walker | Stephanie Sandford |
| | Sophie Dyson | Liz McBride |

Apologies

Tara Kirby
Haley Morris
Donna McAuliffe
Kym Morphew
Simone Watson

Vice Chair, Mel Gray, welcomed everyone and declares meeting open at 7.04pm.

PRAYER

Murray Gadiner conducted.

No Conflict of interest declared

AGENDA

Confirmation of Agenda dated – 16th May 2017 as tabled.
Accepted unanimously by show of hands.

MINUTES

Draft Minutes of the meeting dated 14th March 2017 and emailed to all members prior to the meeting and tabled.



St Francis Xavier Primary School Parents & Friends
Committee

Meeting Minutes

MOTION ONE: Draft Minutes of the previous meeting held on the 14th March 2017 to be accepted as a true and accurate record.

Moved: Mel Gray

Seconded: Penny Walker

Accepted unanimously by show of hands

BUSINESS ARISING FROM PREVIOUS MINUTES

- Nil

ACTION ITEMS LIST, as tabled:

- **CURRENT ITEM 1**

-

- **CURRENT ITEM 2**

-

- **PENDING ITEM 1**

- Athlete's Foot Flyer

PRINCIPAL'S and BOARD REPORT

- See attached

FINANCIAL REPORT

Anita Teakle presented financial statement reports for period 14th March to 16th May 2017 as emailed to members on Monday 6th March 2017 and tabled

- Total Income \$4683.33, outstanding income of \$54.53
- Total Expenses \$18,863.70
- Total funds available \$43,859.01
- Currently waiting on P&F Levies
- Refer to attached for notes.

MOTION FOUR: Financial Reports as tabled and presented to be accepted and adopted for period 14th March 2017 to 16th May 2017

Moved By: Mel Gray

Seconded By: Stephanie Sandford



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Accepted unanimously by show of hands

CORRESPONDENCE – IN

- Dept of Education, WA Police, Mainroads – Children's crossing & Road safety Committee – Review of Type A Children's Crossing GERALDTON: Maitland Street near Cathedral Avenue

CORRESPONDENCE – OUT

- Nil

GENERAL BUSINESS

- Cua Colour Run – To discuss further at next meeting.
- Junior Disco – Simone has everything under control and organised.
- Quiz Night – need to co-ordinate and schedule for 2nd half of year for Yr 4 – Yr 6.
- Junior Area
 - P&F committee presented with 1st draft of Nature Play Space Concept by Nature Play Solutions
 - Kindy/PP teachers very happy with concept only making small changes
 - Request for quote for just equipment and concept
 - Tim would look to prep area and then co-ordinate local contractors to implement structures
 - Once base plans achieved, look to seek plant donations and time from SFX Parents to conduct Busy Bees to finish area off.
- A Frame sign
 - Will be a school sign and purchased by the school
 - P&F will pay for 'P&F Meeting tonight' and bubble magnets
- Sports Carnival
 - Request made to include a Parent race
- Movie Night
 - To replace 4/5 Father child campout.

MEETING FINALISATION

- Key messages to be disseminated to school community/Decisions and/or items for Public Disclosure
- Actions to be taken
 - Junior Disco – Ask Kindy – Yr 3 teachers to put Junior Disco on Class Dojo (with note that parents must attend with child) and send text reminder the day before. **Murray Gardiner**
 - Quiz Night – Co-ordinate. **Mel Gray and Kym Morphew**
 - Junior Area – Obtain quote for just equipment and concept from Nature Play Solutions – **Murray Gardiner**
 - A-Frame Notice board – Finalise with Kick Solutions – **Murray Gardiner**



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Committee

Meeting Minutes

- Prayer for next meeting – Ben Doyle

NEXT MEETING Management Meeting
Date Tuesday 13th June 2017
Time 7pm to 8.00pm
Venue St Francis Xavier Primary School Library
Address 5 Maitland Street Geraldton WA

Time Meeting Closed 8.02pm

Haley Morris
Chairperson
Signature
/ 06 / 2017
